



Harvard John A. Paulson
School of Engineering
and Applied Sciences

Gu-Yeon Wei
Robert and Suzanne Case Professor
of Electrical Engineering and Computer Science

January 22, 2020

Re: Appointment letter for Mr. Matteo Grimaldi as Fellow of SEAS

Dear Matteo,

I am pleased to offer you a full-time appointment as a Fellow of the Harvard John A. Paulson School of Engineering and Applied Sciences (SEAS) from April 1, 2020 through September 30, 2020. I look forward to working with you on *deep neural network compression techniques and emerging memory solutions for natural language processing applications on edge devices*.

I will cover your research costs while you are visiting my group, but you will be responsible for covering your living expenses, as I cannot provide you with a stipend.

Your appointment is not benefits-eligible, and you will not be enrolled as a Harvard student. You are responsible for providing your own health insurance coverage, which is required of all Massachusetts residents. As a member of the Harvard community, you will have access to library and computer facilities, and you can purchase a membership for the Harvard recreational facilities.

The Harvard International Office (HIO) helps individuals secure status in which to work at Harvard. If you need such assistance, and as the regulations permit, the HIO (<http://www.hio.harvard.edu/contact-us>) will assist you in the process of obtaining temporary visa status. We are obligated to mention, however, that any appointment at Harvard is contingent upon obtaining appropriate visa status and that the government is the final arbiter of all immigration-related cases. If there is an unavoidable delay in securing your visa, your appointment dates may be adjusted by mutual agreement. For information about health insurance coverage for your visit, see the following Harvard International Office page: <http://hio.harvard.edu/health-care-scholars>. If you are coming to Harvard on a J-1 visa, the terms of your visa require you to purchase a minimum level of health insurance coverage. For details on this requirement, please see: <http://hio.harvard.edu/j-visa-regulations-regarding-health-insurance-requirements>.

If you accept this appointment, please review and submit an electronic PDF of a signed hard copy of the [Harvard University Visitor Participation Agreement \(VPA\)](#) to your Academic Appointments Manager. The VPA is designed to help carry out the Harvard University Intellectual Property Policy and other research policies.

Please also submit an electronic PDF of a signed hard copy of the [Acknowledgement of Risk and Release for Non-Harvard Personnel Using Harvard Research and Instructional Laboratory Facilities form](#) to your Academic Appointments Manager before your arrival on campus.

For information on other FAS and University policies pertaining to your appointment, please see the [FAS Appointment and Promotion Handbook](#).

Information about Harvard's many cultural and intellectual resources can be found at <http://news.harvard.edu/gazette/harvard-events>.

I am enthusiastic about having you join my group. If you have any questions about your appointment, please contact Brandon Tilghman (btilghman@seas.harvard.edu) in the Harvard SEAS Office for Faculty Affairs.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'gye', is positioned below the 'Sincerely yours,' text.

Gu-Yeon Wei
Robert and Suzanne Case Professor of Electrical Engineering and Computer Science

Cc:
Brandon Tilghman